



## **Boys' Brigade Mountaineering Club** **General Data Protection Regulation (GDPR) – Policy**

In May 2018 new 'Data Protection' regulations came in to replace the Data Protection Act (DPA) the new regulation is the 'GENERAL DATA PROTECTION REGULATION' or (GDPR) which requires all organisations to clearly state how they store and use peoples data and also to ensure specific consent is given, rather than asking people to 'opt out'.

The BBMC is part of the Boys' Brigade Organisation as such we ensure that we will follow the Bridges GDPR policy. You can obtain full information about the BB GDPR policies and guidelines by accessing the relevant section of the main BB website <http://leaders.boys-brigade.org.uk/gdpr.htm> or you can email BBHQ directly using the following email address: [dataprotection@boys-brigade.org.uk](mailto:dataprotection@boys-brigade.org.uk) these guidelines will furnish you with details of how the BB holds your data and information and also how they use it.

In order for the club to operate within the requirements laid down by BBHQ, we also need to hold and retain certain information from our membership and some additional information for those whom resume a 'Leadership' within the club – this is to satisfy the Brigades regulations on Safeguarding & Child Protection as well as the 'Expedition & Outdoor Leadership' regulation and certain requirements of the insurers.

In short the details we hold hasn't altered for many years and nothing much has changed with regards to the introduction of GDPR – however, in some cases you as members now need to give us specific consent each year as part of the membership renewal process so we can contact you via email, post and if you are happy for us to publish photographs on our social media pages or as part of our promotional literature.

Data held is either 'hardcopy' in the main club file which is kept and maintained by the Club Secretary who shares some of this with BBHQ where applicable and appropriate to meet our obligations. Certain information will also be held electronically stored on USB stick(s).

A 'GDPR Annual Consent' will be part of the membership renewal forms from 2019 and if this is not returned/signed then we cannot contact you or keep you informed about club events and activities – therefore in addition to payment of annual subs it is now a requirement to complete and return a membership form with GDPR consent signed.

The BBMC shares no data or details of our membership with any non-BB third party organisations.

Should you have any queries concerning GDPR in the club you can in the first instance contact the Club Secretary at [bbmountaineeringclub@gmail.com](mailto:bbmountaineeringclub@gmail.com)